

LIVERMORE AREA RECREATION AND PARK DISTRICT

MINUTES

REGULAR MEETING

WEDNESDAY, JANUARY 11, 2012

ROBERTLIVERMORECOMMUNITY CENTER
4444 EAST AVENUE, LIVERMORE, CALIFORNIA
7:00 P.M.
CRESTA BLANCA BALLROOM

DIRECTORS PRESENT: Director Faltings, Director Hutchinson, Director Goodman and President Wilson

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Tim Barry, Don Humphrey, Michael Kyle, John Lawrence, Gretchen Sommers

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

President Wilson called the meeting to order at 7:00 p.m. All Directors were present.

2. PUBLIC FORUM

President Wilson opened public comment. No public comment. President Wilson closed public comment.

3. CONSENT AGENDA

3.1 BOARD MINUTES

3.1.1 Meeting of December 14, 2011.

3.1.2 Meeting of January 4, 2012.

3.2 COMMUNICATIONS

3.2.1 General Manager's Monthly Report (65/6).

Moved by Director Goodman, seconded by Director Faltings, approved the Consent Agenda, passing 4-0.

4. CONSENT AGENDA RESOLUTIONS

4.1 Resolution No. 2317, a resolution approving the hiring of a relative of a District employee.

General Manager Tim Barry reported that both the Personnel Commission and the Personnel Committee had reviewed the matter and recommend it for Board approval.

Moved by Director Goodman, seconded by Director Hutchinson, adopted the Consent Agenda Resolution by the following roll call vote:

AYES: *Goodman, Faltings, Hutchinson and President Wilson*
NOES: *None*
ABSTENTIONS: *None*
ABSENT: *None*

5. BIDS AND PUBLIC HEARINGS

None.

6. OLD BUSINESS

None.

7. NEW BUSINESS

7.1 DISTRICT AUDIT FOR FISCAL YEAR 2010/2011

President Wilson stated that the District audit for Fiscal Year 2010/2011 has been completed. The Board will conduct a review of the Audit Report and consider acceptance.

Finance Manager Don Humphrey noted that there is a correction on the staff report; the ESS audit is no longer done. He said that last year was the last year that an ESS audit was required because of a change in state funding. Mr. Humphrey introduced Vikki Rodriguez, CPA and shareholder with Maze and Associates, the firm that conducts the District's audits.

Ms. Rodriguez reported that Maze has completed the 2010-11 District audit and issued an unqualified opinion of the District's financial statement. She said that the only change is the implementation of Governmental Accounting Standards Board Statement Number 54 (GASB54), which introduced new classifications of fund balances. Ms. Rodriguez reported that there are no new footnotes or recommendations. She said that Maze did not identify any deficiencies in internal control that they considered to be material weaknesses.

Director Hutchinson asked for clarification on review of bank reconciliations and Ms. Rodriguez explained it. Director Faltings said that the fact that we have no material weaknesses tells her that we have done our job correctly. General Manager Barry asked Ms. Rodriguez to explain GASB54, which she did. President Wilson thanked Maze and Associates and staff for their work completing the audit.

Moved by Director Hutchinson, seconded by Director Faltings, to accept the District audit, passing 4-0.

7.2 AMENDMENTS TO ORDINANCE NO. 8 - DISTRICT RULES AND REGULATIONS

President Wilson stated that the Board will consider amendments to Ordinance No. 8 - Rules and Regulations Governing Conduct and Use of Parks and Other District Facilities. She explained that a reading of the full text of the proposed amended Ordinance can be waived by a motion and adopted by majority vote.

Moved by Director Faltings, seconded by Director Goodman, to waive a reading of the entire amended Ordinance, passing 4-0.

Mr. Barry said that Ordinance No. 8 is one of the District's key ordinances, and contains the rules and regulations governing the manner in which the public uses District facilities. He said that periodic revisions are needed to reflect revisions in federal, state and county laws; to clarify or correct existing rules and regulations; or to address new District facilities, programs

or services that require new specific rules or regulations or changes to the existing rules and regulations. Mr. Barry said that staff has identified the proposed changes in the copy of the Ordinance given to Directors and has also prepared a summary of the substantive changes being recommended, since the last revisions made in March, 2009. He said that, among other things, the proposed amendments include specific new regulations related to the off-leash dog area in Robertson Park as well as the future synthetic sports fields at Robertson Park, which will require different operations/rules.

Directors inquired about the following, and discussion ensued: the new bicycle speed limit of 15 mph; the definition of prohibited animals; and whether the District still allows cattle grazing in the open space parks.

President Wilson opened public comment. No public comment. President Wilson closed public comment

Moved by Director Goodman, seconded by President Wilson, to accept the amendments and initiate the procedure for amending Ordinance No. 8, passing 4-0.

General Manager Barry stated that staff will publish and post a summary of the proposed amended Ordinance and a Notice of Hearing, and make available to the public a certified copy of the full text of the proposed amended Ordinance, as required by law, and then come back to the Board for further action. President Wilson directed staff to place this matter on the agenda of the next regular Board meeting on January 25, 2012.

7.3 COMMITTEE APPOINTMENTS FOR 2012

President Wilson made Board committee appointments for 2012.

8. COMMITTEE REPORTS

Director Faltings reported on her attendance at the ESS Parent Advisory Committee (ESS/PAC) last night at Marilyn Avenue ESS. Topics included: parent surveys. Director Faltings pointed out that she was wearing jewelry that the Marilyn ESS children made for the PAC meeting participants.

Director Faltings reported on her attendance at the Alameda County Special Districts Association (ACSDA) meeting this morning in Hayward. She said that the meeting was well attended, and that speakers included the Executive Director of the Hayward Chamber of Commerce, the Economic Development Manager of the City of Hayward and Teresa Cox, President Obama's trade advisor. Director Faltings announced that the ACSDA annual dinner will be held on March 29 and that the Board will be invited.

President Wilson reported on her attendance at the January 4 Livermore Cultural Arts Council (LCAC) meeting. Topics included: awards were presented to Don Miller and Jean King, two community arts advocates; and grants were awarded to different programs in schools in the community.

9. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

1) Director Faltings announced that there will be a public meeting on January 18 at 6:30 p.m. at the RLCC, to discuss the July 4 event. She said that community members who want to help plan for a hoped-for revival of the July 4 event are encouraged to attend.

2) Director Goodman requested that President Wilson ask staff to look at the section of the District Personnel Rules and Regulations pertaining to employment of relatives. He said that the process that the District uses to approve the hiring of part-time employees sometimes hampers staff and the process.

3) Director Goodman stated that we have done a good job communicating the fact that we are in a low rain period, resulting in the browning of grass and turf in our parks. He explained that LARPD does not water at this time of year, with the expectation of rain, and to save money.

4) President Wilson said that the meeting on July 4 is for the public; many people are interested in having the event, and the meeting is an opportunity to share ideas, and get the ball rolling as a community enterprise.

5) President Wilson announced that General Manager Barry's birthday is this Saturday and wished him a happy birthday.

6) Director Faltings said that, at the ESS/PAC meeting, people inquired about the timeline of the synthetic turf project at Robertson Park. Assistant General Manager John Lawrence provided the information.

7) Director Hutchinson stated that he has received comments that the marketing of LARPD is more prominent in the community, which is a very positive sign.

10. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

1) General Manager Barry announced that the annual LARPD Polar Bear Slide event occurred on January 7. He reported that there were 250 attendees, that 134 people slid into the chilly pool and that nine gallons of hot chocolate were served. The event received media coverage.

2) Mr. Barry announced that this Saturday, LARPD will host its first disc golf tournament, at 2:00 p.m. in Robertson Park.

3) Mr. Barry announced that Monday, January 16 is a District holiday, in honor of Martin Luther King, Jr., and that the RLCC will be closed.

4) Mr. Barry said that people may have noticed workers in front of the RLCC; they are repairing a broken water main. It turns out that this project will allow us to put in a new sleeve for electrical in the monument sign that will be installed in front of the RLCC this spring.

5) Mr. Barry announced that, at the January 25 Board meeting, the Board will be interviewing the three finalist whom they selected for interview and will appoint a new Director following the interviews.

11. ADJOURNMENT

Meeting adjourned at 7:39 p.m.

APPROVED,



Beth Wilson
President, Board of Directors

ATTEST:



Timothy J. Barry
General Manager and ex-officio
Clerk to the Board of Directors